

# EMERGENCY INSTRUCTIONS

University of Aalborg

## In case of fire - explosion - incident:

**ALARM** the Fire Brigades:

Dial **0-1-1-2**

**Inform:**

What has happened (e.g. fire - incident)

Where did it happen:

University of Aalborg  
Address - building  
Postal code  
Department / workshop

How many persons are injured

Your name

Which telephone number are you calling from: xxxxxxxx

**RESCUE** people in danger - alert others in risk of danger.

**EXTINGUISH** the fire, if possible, with the nearest extinguisher.

**CONTROL** the fire - the explosion - the incident.

Close all doors to the area on fire.

In case of injury call the emergency treaters from the university.

In case of smoke: stay underneath the smoke. **Smoke is more dangerous than fire.**

# **EVACUATION INSTRUCTIONS**

**University of Aalborg**

## **In case of evacuation:**

**In the laboratory and the workshops turn off all electricity and gas supplies.**

**Turn off the main power and remove all oxygen cylinders and gas cylinders from the building.**

**Leave the building calmly (do not try to gather personal belongings). Do not go back into the building for any reason.**

**Follow the instructions from the head of evacuation.**

**Go to the meeting area at the parking zone in front of the entrance. Look after the sign: “SAMLINGSPLADS”.**

**Stay at the meeting place until further instructions from head of evacuation.**

**Persons in charge:**

**Director: 99409502 (contact to the press)**

**Head of security: 99409537**